

## PRIVACY POLICY HUDIFINE | TSVH PROFESSIONAL COACHING

### General

Hudifine, located at Zuiderdiep 238, 9571 BN 2e Exloërmond, is responsible for the processing of personal data as shown in this privacy statement. Hudifine is a trade name of TSvH Professional Coaching and as such registered in the Trade Register of the Dutch Chamber of Commerce ([kvk.nl](https://www.kvk.nl)) under number 27261473.

### Contact details

Zuiderdiep 238, 9571 BN 2nd Exloërmond

To prevent spam, no email address or telephone number is included in this statement. If you still want to get in touch with Hudifine email, Hudifine asks you to do so via the contact page on this website.

T.S. van Harskamp is the Data Protection Officer of Hudifine. She can be reached via the contact page on this website.

### Personal data that we process

Hudifine processes your personal data because you use our services and / or because you provide this information to us yourself.

Below you will find an overview of the personal data we process:

- First and last name
- Gender
- Date of birth
- Address
- Telephone number
- E-mail address
- IP address
- Information about your activities on our website
- Data about your surfing behavior across different websites (for example because this company is part of an advertising network)
- Bank account

### Special and/or sensitive personal data that we process

Hudifine processes the following special and/or sensitive personal data about you:

- Health (only in case of personal coaching and if important for coaching trajectory)

### For what purpose and on what basis we process personal data

Hudifine processes your personal data for the following purposes:

- Handling your payment
- Sending our newsletter and/or advertising brochure
- To be able to call or e-mail you if this is necessary to be able to perform our services
- To inform you about changes to our services and products
- To deliver goods and services to you
- Hudifine also processes personal data if we are legally obliged to do so, such as information that we need for our tax return.

## Automated decision-making

Hudifine does not make decisions based on automated processing on matters that can have (significant) consequences for people. These are decisions that are taken by computer programs or systems, without involving a person (for example, an employee of Hudifine).

## How long we store personal data

Hudifine does not store your personal data longer than is strictly necessary to achieve the purposes for which your data is collected. We use the statutory retention periods for all categories of personal data.

## Sharing personal data with third parties

Hudifine only provides to third parties and only if this is necessary for the execution of our agreement with you or to comply with a legal obligation.

## Cookies, or similar techniques, that we use

Hudifine uses functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone when you first visit this website. Hudifine uses cookies with a purely technical functionality. These ensure that the website works properly and that, for example, your preferred settings are remembered. These cookies are also used to make the website work properly and to optimize it. In addition, we place cookies that keep track of your surfing behavior so that we can offer customized content and advertisements.

On your first visit to our website, we have already informed you about these cookies and we have asked your permission to place them.

You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously stored via the settings of your browser. Cookies are also placed on this website by third parties. These are, for example, advertisers and/or the social media companies (see Cookies statement).

## View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Hudifine and you have the right to data portability. This means that you can submit a request to us to send the personal data that we have about you in a computer file to you or another organization mentioned by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data via the contact page on this website.

To ensure that the request for access has been made by you, we ask you to send a copy of your identity document with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen Service Number (BSN) black in this copy. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks.

Hudifine would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/zelf-doen/gebruik-uw-privacyrechten/klacht-melden-bij-de-ap>

## How we protect personal data

Hudifine takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you feel that your data is not properly secured or there are indications of abuse, please contact us.